

**Proposal Review Committee**  
**January 6, 2011**  
Statewide Benefits Office  
Duncan Building, Ste. 320, Dover, Delaware

The Proposal Review Committee met on January 6, 2011, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Brenda Lakeman, OMB, Director, Statewide Benefits  
Faith Rentz, OMB, Deputy Director, Statewide Benefits  
Ann Skeans, OMB, Dental Benefit Program Lead, Statewide Benefits  
Larry Frank, OMB, Dental Benefit Specialist, Statewide Benefits  
Laurene Ehemann, OMB, RFP and Contract Coordinator, Statewide Benefits  
Wendy Brown, Department of Health and Social Services  
Vernard Wilkerson, Department of Finance  
Lori Christiansen, Office of Controller General  
Barbara Bennett, Office of the Treasurer  
Bob Popovich, Aon Consulting

**Introductions/Sign In**

Ms. Rentz called the meeting to order at 10:05 a.m.

**Deferral of Approval of Minutes**

Ms. Rentz requested a motion to defer approval of the minutes from the January 5, 2011, meeting of the Proposal Review Committee (PRC). A motion was made by Ms. Brown and seconded by Ms. Bennett. The motion was approved with unanimous voice vote.

**Discussion of Dental Benefit Program RFP**

Ms. Rentz requested a motion to move into executive session for review of the finalists' bid responses and conduct the remaining two interviews. Ms. Brown made the motion and it was seconded by Ms. Bennett. The PRC moved into Executive Session at 10:08 a.m.

Upon conclusion of the Executive Session, a request to adjourn the meeting was made by Ms. Rentz. A motion was made by Mr. Wilkerson at 3:16 p.m. to move back into the public meeting and Ms. Christiansen seconded. With no further business, a motion to adjourn was made by Ms. Bennett and seconded by Ms. Brown. Upon unanimous voice approval, the meeting was adjourned at 3:17 p.m. Please note there were no public attendees.

Respectfully submitted,



Laurene M. Ehemann  
RFP and Contract Coordinator